

#### YEARLY STATUS REPORT - 2021-2022

#### Part A

#### **Data of the Institution**

1.Name of the Institution Dadasaheb Balpande College of

Pharmacy

• Name of the Head of the institution Dr (Mrs) Ujwala Mahajan

• Designation Principal

• Does the institution function from its own Yes

campus?

• Phone no./Alternate phone no. 8275013831

• Mobile No: 8275013831

• Registered e-mail dbcop.office@gmail.com

• Alternate e-mail ujwalat5@gmail.com

• Address Dadasaheb Balpande College of

Pharmacy, Near Swami Samarth

Mandir, Besa Square, Besa, Nagpur

• City/Town Nagpur

• State/UT Maharashtra

• Pin Code 440037

2.Institutional status

• Affiliated / Constitution Colleges Affiliated

• Type of Institution Co-education

• Location Rural

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• Financial Status

Self-financing

• Name of the Affiliating University Rashtrasant Tukadoji Maharaj

Nagpur University

• Name of the IQAC Coordinator Dr Ajay G. Pise

• Phone No. 9503056353

• Alternate phone No. 9503056353

• Mobile 9503056353

• IQAC e-mail address iqac.dbcop@gmail.com

• Alternate e-mail address dbcop.office@gmail.com

3. Website address (Web link of the AQAR

• if yes, whether it is uploaded in the

(Previous Academic Year)

https://dbcop.org/uploads/22-07-08%2018.52.52AOAR%202020-21.pdf

4. Whether Academic Calendar prepared Yes

during the year?

https://www.dbcop.org/uploads/450

Institutional website Web link: <a href="mailto:academic-calender-.pdf">academic-calender-.pdf</a>

#### **5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	В	2.37	2017	27/11/2017	26/11/2022

#### 6.Date of Establishment of IQAC

20/05/2017

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dept of Phar maceutics, Dadasaheb Balpande College of Pharmacy, Besa, Nagpur 440037	DBT-BIRAC COVID-19 Research Consortium	DBT-BIRAC COVID-19 Research Consortium	2020-21	Rs. 58,35,830/-
Dept of Phar maceutics, Dadasaheb Balpande College of Pharmacy, Besa, Nagpur 440037	DBT-BIRAC COVID-19 Research Consortium	DBT-BIRAC COVID-19 Research Consortium	2020-21	Rs. 19,20,760/-
Dadasaheb Balpande College of Pharmacy, Besa, Nagpur 440037	AICTE MODROB	AICTE MODROB	2019-20	Rs. 15,43,334/-
Dadasaheb Balpande College of Pharmacy, Besa, Nagpur 440037	AICTE MODROB	AICTE MODROB	2019-20	Rs. 15,26,667/-
Dadasaheb Balpande College of Pharmacy, Besa, Nagpur 440037	General	Maharashtra State Biodiversity Board	2017-19	Rs. 100000/-

### 8.Whether composition of IQAC as per latest $$\sf NAAC$$ guidelines

• Upload latest notification of formation of View File IQAC

#### 9.No. of IQAC meetings held during the year 02

- Were the minutes of IQAC meeting(s) and Yes compliance to the decisions have been uploaded on the institutional website?
- If No, please upload the minutes of the meeting(s) and Action Taken Report

View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?

• If yes, mention the amount

#### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

Contributions made by IQAC during current year are enlisted as- 1. Successfully achieved NBA accreditation. 2. Initiated MoU with two companies. 3. Participated in NIRF 4. Successfully completed Value added certificate course -Advanced Analytical Equipment Handling Certificate Course, Certificate course in Employability Skills. Received approval from Rashtrasant Tukadoji Maharaj Nagpur University's Department of Lifelong Learning and Extension for three certificate courses. 5. Initiated 'Share the happiness' campaign to spread awareness on social responsibility among stakeholders.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Feedback collection and analysis	Direct evaluation of academic performance of teachers and subject was done. Necessary actions such as appreciation, counseling, mentoring, subject rotation was done based on performance of faculty and subjects.
Preparation for NAAC second cycle	Preparation of NAAC second cycle has been started.
Certificate / Value added courses	Value added certificate courses were successfully conducted.
RTMNU's approval for value added certificate course	Three value added certificate courses received approval from Rashtrasant Tukadoji Maharaj Nagpur University's Department of Lifelong Learning and Extension.

### 13. Whether the AQAR was placed before statutory body?

Yes

• Name of the statutory body

Name	Date of meeting(s)
College Development Committee	02/11/2022

#### 14. Whether institutional data submitted to AISHE

Part A				
Data of the Institution				
1.Name of the Institution	Dadasaheb Balpande College of Pharmacy			
Name of the Head of the institution	Dr (Mrs) Ujwala Mahajan			
Designation	Principal			
Does the institution function from its own campus?	Yes			
Phone no./Alternate phone no.	8275013831			
Mobile No:	8275013831			
Registered e-mail	dbcop.office@gmail.com			
Alternate e-mail	ujwalat5@gmail.com			
• Address	Dadasaheb Balpande College of Pharmacy, Near Swami Samarth Mandir, Besa Square, Besa, Nagpur			
• City/Town	Nagpur			
State/UT	Maharashtra			
• Pin Code	440037			
2.Institutional status				
Affiliated / Constitution Colleges	Affiliated			
Type of Institution	Co-education			
• Location	Rural			
• Financial Status	Self-financing			
Name of the Affiliating University	Rashtrasant Tukadoji Maharaj			

	Nagpur University
Name of the IQAC Coordinator	Dr Ajay G. Pise
• Phone No.	9503056353
Alternate phone No.	9503056353
• Mobile	9503056353
IQAC e-mail address	iqac.dbcop@gmail.com
Alternate e-mail address	dbcop.office@gmail.com
	3
3.Website address (Web link of the AQAR (Previous Academic Year)	https://dbcop.org/uploads/22-07- 08%2018.52.52AQAR%202020-21.pdf
,	https://dbcop.org/uploads/22-07-

#### **5.**Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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--	--

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Dadasaheb Balpande College of Pharmacy, Besa, Nagpur 440037	General	Maharashtra State Biodiversit y Board	2017-19	Rs. 100000/-

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	02
<ul> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes
If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

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Handling Certificate Course, Certificate course in Employability
Skills. Received approval from Rashtrasant Tukadoji Maharaj
Nagpur University's Department of Lifelong Learning and Extension
for three certificate courses. 5. Initiated 'Share the happiness'
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13.Whether the AQAR was placed before	Yes

### 13. Whether the AQAR was placed before statutory body?

• Name of the statutory body

Name	Date of meeting(s)
College Development Committee	02/11/2022

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	25/01/2022

#### 15. Multidisciplinary / interdisciplinary

We at DBCOP believe in multidisciplinary and interdisciplinary academic and research sharing for the overall growth of the institution. We have initiated seven MoUs with Pharmaceutical companies and academic institutions. UG and PG students are undergoing industrial projects and training in the multidisciplinary area. DBCOP has established MoU for research

and academics with two veterinary colleges in the vicinity. MoU with Datta Meghe Institute of Medical Sciences is mainly focusing on research collaboration with medical institutes. Also, we have established MoU with Gou-Vigyan Anusandhan Kendra Deolapar. Students are working on research projects under these MoU.

#### 16.Academic bank of credits (ABC):

DBCOP has started preparation for the Academic Bank of Credits (ABC). DBCOP has generated an institutional ABC account. A detailed presentation was given by a senior faculty member to staff on the concept of ABC. Students are informed about the importance of ABC, they are advised to register their aadhar to ABC. It is expected that all the students will register for ABC by the end of this academic session.

#### 17.Skill development:

Skill development of students and faculty members is a priority at DBCOP. Value-added courses are specially designed at DBCOP to sharpen the required skills of students. We have well equipped central laboratory for sophisticated equipments. For optimum utilisation of this facility institute has developed a certificate course in Advanced Analytical Equipment Handling Certificate Course (AAEHC) for B. Pharm and M. Pharm students. A certificate course in Employability Skills is offered to final-year students to train them on placement-related skills. The certificate course in Elevating Ethical Practices in Pharmacy Profession (EEPPP) is conducted for B. Pharm second-year students. Faculty members are encouraged to participate in Faculty Development Programs to enrich their skills.

### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Cultural activities are conducted every year to showcase the diversity of Indian tradition and culture. Participation of students in several cultural events ensures respect and value-learning of the Indian culture. Indian Traditional Knowledge is most respectable and valuable for developing Pharmaceutical formulations. Doctoral research work on herbal contraceptives is based on Indian Tribal Knowledge at DBCOP is best example of Indian Knowledge System. Research work under MoU established with Gou Vigyan Anusandhan Kendra Devlapar is another best initiative by DBCOP to promote the Indian Knowlege System.

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#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

All efforts at DBCOP are targeted to achieve Outcome Based education system. The traditional teaching-learning approach has been gradually replaced with new pedagogy. Faculty members are trained in novel teaching-learning methodologies. Students are exposed to different teaching styles including- brainstorming, discussion, assignment, online tools etc.

#### 20.Distance education/online education:

NIL		
Extended Profile		
1.Programme		
1.1		120
Number of courses offered by the institution acro during the year	ss all programs	
File Description	Documents	
Data Template		View File
2.Student		
2.1		412
Number of students during the year		
File Description	Documents	
Data Template		View File
2.2		52
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template		<u>View File</u>
2.3		102
Number of outgoing/ final year students during the year		
	I	

File Description	Documents	
Data Template		View File
3.Academic		
3.1		29
Number of full time teachers during the year		
File Description	Documents	
Data Template		View File
3.2		29
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template		<u>View File</u>
4.Institution		
4.1		7
Total number of Classrooms and Seminar halls		
4.2		4221705
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		85
Total number of computers on campus for academic purposes		
Par	Part B	
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
Quality education is imparted through effective curriculum planning, delivery, enrichment and feedbacksystem Curriculum planning: Principal conducts a meeting with the Academic Monitoring Committee (AMC) before the commencement of each academic year to distribute subjects to the teachers. Class		

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teachers and teacher guardians are assigned. The academic calendar is carefully planned in succession with the academic calendar of RTM Nagpur University, Nagpur. Various committees such as Academic Monitoring, Examination, Admission, Anti-ragging, Sports, Cultural, Library, Research, Training Placement and Alumni Association are functioning to strengthen co-curricular and extracurricular activities. Accordingly subsequent monthly meeting, Principal ask faculty members to prepare teaching plan and course file which includes the content of topics, reference books and resources. Schedule of examinations, co-curricular and extra-curricular activities are planned well in-advance. Academic calendar and time tables are displayed on notice boards and website to aware stakeholders.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Curriculum delivery: Pedagogy is achieved through theory sessions by using moodle, audio- visuals, chalk-talk, charts, models, mnemonic, tutorial classes, term paper, unit test, quiz, and laboratory sessions supported by handling sophisticated instruments. Student centric methods are adopted such as experiential learning through peer teaching, assignments, posters, participative learning through learning projects, discussions through journal club (P.G.) and assignments. Class teachers closely monitor the class curriculum throughout the year. Guardian faculty members continuously interact and assess the performance of mentees and provide assistance to tackle their problems encountered during learning. Slow and advanced learners are identified and special efforts are taken to strengthen them.as per the PCI New Delhi syllabus two internal sessional examinations to fulfill the curriculum evaluation.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

#### A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

#### 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

410

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

410

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Dadasaheb Balpande College of Pharmacy integrates crosscutting issues of the society like Human values, ethics and morals, Environmental awareness and, Gender Equality which are an indivisible part of the curriculum. In addition, the overall working culture of the institution follows professional ethics, respect, human values and moral attitudes. Many of such following practices ensure the addressal of these cross-cutting issues: Human values, ethics and morals: The induction Programme conducted at the entrylevel of this course is designed in such a way that it orients the new student to follow basic human values, ethics and morals. Moreover, Guest lectures are conducted to discuss the issues and measures for preventing violation at the institutional level. Also, students are exposed to subjects as a part of the curriculum, that has a direct link to society, public relations and ethics like Pharmaceutical Jurisprudenceand communication skills. This kind of activity gives an added threshold towards

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discussions, deliberations and evaluations. Environmental awareness: There is a compulsory subject in thirdsemester students as Environmental Sciences which enhances their knowledge about environmental protection and sustainability. Tree plantation is done regularly to achieve harmony with nature and to maintain ecological balance by donating planting saplings on numerous occasions. Gender Equality Equal opportunities and facilities are available in the institution for both male and female students. Separate common rooms for both girls and boys are present. Regular guest lectures are conducted to motivate both genders for overall personality development. Specific gender-related issues are handled by an institutional cell.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

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#### 1.3.3 - Number of students undertaking project work/field work/ internships

#### 101

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

#### 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<u>View File</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	No File Uploaded

### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.dbcop.org/uploads/22-11-28%201 1.46.01ATR%202021-22.pdf

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

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#### 2.1.1.1 - Number of sanctioned seats during the year

164

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

69

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To help and solve difficulties in learning and personnel issue teacher-guardian mentoring policy has been developed in DBCOP. Based on the results, interactions and observations teacher identifies students as- challenging learners, motivated, and selfmotivated students. The mentor/ teacher after identifying weak students counsel them about their academic performances such as attendance, internal marks and motivated them to study, and guides them. These students and their performances are regularly monitored, recorded, and communicated to their parents by faculties. Bright students are identified by their academic performance. The effort of these students is recognized and acknowledged by honoring them in an annual social gatherings, displaying their names on the notice boards and in college magazines. To nurture their scientific temper and upgrade their knowledge they are motivated to participate in various intercollegiate and intercollegiate competitions, conferences, seminar,s and training program. The DBCOP provides special scholarships, fees waivers, library facilities to economically backward bright students. Impact: Weaker students - Become goaloriented toward an academic task -Increase self-efficacy for learning and performance - Decrease Examination Anxiety -Secure good marks in the examination Bright students are Excelled in the national level competition examination (GPAT) and admitted to NIPER for higher education

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
412	29

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The following are some of the student centric methods (experiential, participative and problem solving) that are followed by the college.

- The students participate in research and review projects at B. Pharm and M. Pharm Level to enhance their research skill.
- The students are motivated to prepare charts and models to portray their subject related knowledge and innovative ideas which is helpful to improve their presentation skill.
- Industrial visits are arranged to make the students aware of the working of various areas of pharmaceutical industry.
- Students of B. Pharm third year and B. Pharm final are sent for Industrial training of 4 weeks or more. During the industrial training, students get acquainted with the working of various departments in the pharmaceutical industry, and they are also exposed to the problems faced by the industry and the solution there upon.
- The college encourages the participation of graduation and

post-graduation students in national and international competitions like quiz competition, poster presentations, seminars/ conferences/ workshops/ symposium etc. Apart from this the students are also sent for field visit to get acquainted with the medicinal plants which are not available in the college.

• The students perform practicals/experiments during their practical hours and respective teacher.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Also, the use of ICT methods helps to increase involvement of students to improve the student centric learning approach. Different ICT tools like LCD projectors, Lecture capturing systems, Interactive smart boards, Smart classrooms, Internet connections in classroom, etc are being used by teachers during lectures and practicals.

- Various softwares such as Chemsketch, Mendeley, ADME, docking, DoE, Simulation PK solver, Chrome card GC, particle size analyser (Kalliope), Lab solution chromatography and spectroscopy, Avogadro's software, Discovery studio are used during the practicals and projects.
- Think pair share method to allow students to have brainstorming group discussion.
- Google forms, Testmoz, Mentimeter etc., are used for evaluation.
- Use of google classrooms for post of materials (You tube demonstration videos link and other materials), quizzes, assignments, etc., is encouraged.
- Licensed google meet software is employed for online teaching and guest lectures.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### ${\bf 2.3.3}$ - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

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File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

158

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University.

RTMNU displays academic calendar for respective semester to conduct University examinations (Regular and Backlog) Theory and Practical, marks entry and declaration of results. Then accordingly the college prepares schedule for conduction of revised and regular internal sessional examinations (T/P). The schedule is intimated to students which is time bound. Two sessional exams are conducted for each theory / practical course as per the schedule fixed by the college for UG and PG. The marks for theory sessional examination are 25 which include 15 marks for theory sessional paper and 10 marks for continuous assessment. Similarly for practical sessional examination there are 15 marks which include 10 marks for practical sessional examination and 5 marks for continuous assessment. The marks are entered online on the provided university portal within the stipulated time as

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notified by the university. Continuous assessment marks includes day to day student performance, student teacher interaction and percentage attendance for UG and PG students.

In case of absently for any internal examination due to some emergency and medical situation students have to make application within 2 days to the examination department.

Documents
<u>View File</u>
Nil

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The grievance redressal system of the examination is available for solving the grievances of the students if any. Any grievances related to university examination are solved by the college communicating the same to the university.

If students have any doubts regarding assessment/ revaluation of answer sheets then he/she can demand the photocopy of assessed answer sheet. Once the student receives the online photocopy of answer-sheet, the student consults with the respective subject teacher and takes his/ her opinion and then further processes for rechecking and revaluation is carried out within 10 days. The result of revaluation is declared within 45 days. If there is any change of marks, university makes the changes and if there is no change the marks are retained.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	Nil

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Academic Monitoring Committee has been instructed with general guidelines to frame the Course Outcomes (COs). There are four COs

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for theory and practicals. Faculty members have been informed to incorporate Bloom level action verbs I-IV (Theory) & I-V level (Practical) of Cognitive, Affective and Psychomotor domain.

Knowledge, condition and criterion components are also considered for framing COs. Various Teaching Learning Methodology has been implementedlike traditional approach, Kinesthetic Learning, Brain storming session, think pair share, Discussion, Modelling, workshop, seminar, assignment, survey, mini and major project etc. Suggestion from stakeholder like industry and alumni have been taken in confirming the course outcomes statement.

CO-POmatrix is assignedby judging the importance of the particularCOin relation to the POs. If theCOmatches strongly with a particularPOcriterion then assign 3, if it matches moderately then assign 2 or if the match is low then assign 1 else mark with " - "symbol.Course Outcomes of each Course are being communicated to the students along with Academic session plan. In addition to this, teacher assigned to a particular course explain the course outcome (COs) in a very first class of semester. Teacher highlight the importance COs for the attainment of POs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.dbcop.org/upload/Course%20Outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In the sessional examination paper, each question are linked with their respective CO & PO and mentioned in the question paper. Course outcome attainment are computed based on direct assessment mode (contribute 80 %) in which marks obtained by the students in internal sessional examination (20%) and University examination Theory & Practical (80%) are considered. Direct attainment course outcome is evaluated based on target level for example if the 50% students are getting more than 50% average marks set as level 1 (low), if 60 % students are getting more than 50% average marks set as level 2(medium) and if 70 % students are getting more than 50% average marks course outcome is calculated by the formula

#### CO = (x/y)X100

where x depicts for average secured marks of attempted students and y depicts for maximum marks. The CO's attainment for all courses during I-VIII semester are calculated.

Indirect assessment contribute 20% for the attainment of Course Outcome and. It is evaluated based on rubrics for assignment, survey, project etc.as well as CO feedback taken from the students. Programme outcomes are also obtained by Likert scale evaluation of Graduate exit and alumni, employer survey.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://www.dbcop.org/upload/Course%20Outcomes.pdf

#### 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

101

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	https://dbcop.org/upload/Result%20Analysis %202021-22.pdf

#### 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.dbcop.org/pages.php?id=36

#### RESEARCH, INNOVATIONS AND EXTENSION

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#### 3.1 - Resource Mobilization for Research

- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

58.85

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

- 3.1.2 Number of departments having Research projects funded by government and non government agencies during the year
- 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	Nil

- 3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the year
- 3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

28

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Dadasaheb Balpande College of Pharmacy is active in several neighbourhood social events. To introduce students to the idea and practise of social responsibility, the National Service Scheme

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(NSS) unit, Ambe Durga Education Society, Unnat Bharat Abhiyan, and the Women's Development Cell (WDC) offer a range of social outreach programmes. Extension programmes not only instil a sense of civic responsibility in the students of our college, but they also make them aware of important societal issues. The following major extension events are organized: Through webinars, the importance of the Covid-19 vaccination was conveyed to students and the general public. During pandemic emergency, masks and hand sanitizer were distributed to Corona warriors. In understanding the Covid situation for motivation and social connection we organized an online video and engagement programme, as well as question-answer sessions on sustainable development of the environment, women's rights and hunger. Majorly NSS unit of DBCOP regularly organized events such as Tree Plantation, Road Safety Awareness, Sawacha Bharat Abhiyan, Blood Donation, Health Check-Up Camp, Pharmacist Week Celebration and Dengue, Swine flu and Malaria awareness activity every year. Since the last 2 years' celebration of "Share The Happiness" event which enhances the student to its social responsibility.

File Description	Documents
Paste link for additional information	https://www.dbcop.org/pages.php?id=122
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

11

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

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#### community and NGOs ) during the year

# 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

- 3.3.4 Number of students participating in extension activities at 3.3.3. above during the year
- 3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

432

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	<u>View File</u>
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The classrooms are well ventilated, simple and interactive modern ICT facilities like LCD projectors, digital interactive boards, Wi-Fi/ LAN facility etc. The laboratories are well equipped with handy operational advanced infrastructure, equipments and instruments. Adequate infrastructure is available to keep and run available sophisticated instruments. Institute has well ventilated approved Animal house and maintained as per CPCSEA guidelines. The Seminar hall has well-equipped acoustics system for organizing annual functions and cultural events. The Institution has well equipped gymnasium, huge well maintained playground with provision for various outdoor sport activities like Cricket, Volleyball, Kabbadi, badminton, archery, etc. and well equipped hall for

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indoor games such as carom, chess, table tennis etc. Adequate sport accessories such as cricket kit, badminton rackets, valley ball, carom, chess etc. are made available to students. The institute has provided special ramps and wheel chair for easy movement of differently-abled persons and An automated elevator, CCTV cameras, Fire safety alarms, fire safety exit and fire control equipments. Exam room have sufficient infrastructure to keep exam related record of students. Administrative office, Dhanavantari medicinal plant garden, 24X7 generator power backup. The institute is equipped with wi-fi and fibre optic high speed up to 100 Mbps internet facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.dbcop.org/pages.php?id=20

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Seminar/ auditorium hall has well-equipped acoustics system for organizing annual functions and cultural events. Students are encouraged to participate in various cultural activities like Annual social gathering, Fresher's Party, Ganesh festival, etc.

The institute has huge well maintained playground with provision for various outdoor sport activities like Cricket, Volleyball, Kabbadi etc. and well equipped hall for indoor games such as carom, chess, table tennis etc.

Adequate sport accessories such as cricket kit, badminton rackets, valley ball, carom, chess etc. are made available to students

Students are encouraged to participate in various sports competitions at local, state and national level organized by the other colleges and universities. Students has excelled in these events by winning prizes and awards in individual and group events. Students, faculty and supporting staff whole heartedly takes part in games and sports competitions named "Sanskruti" which is well organized every year.

The Institution has well equipped gymnasium with all modern instruments required for the fitness. Every year Yoga Day is celebrated on the occasion of international yoga day to inculcate

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importance of Yoga and meditation in human life.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.dbcop.org/pages.php?id=101

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.dbcop.org/pages.php?id=20
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4221705.00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

#### 4.2 - Library as a Learning Resource

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#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

DBCOP library hascollection of academic and some general reading books covering the areas of motivational, leadership, interview techniques, soft skills, general management, Competitive examinations, stories etc. Also, in addition, competitive examination related books are available such as GPAT, UPSC, and MPSC. These books cover different examination areas like reasoning, aptitude, objective-type questions, computer etc. The library reference reading section also provides its users project reports, hardbound journals consisting of a large number oftitles. The college library have 8798 book volumes, 31 printed journals, an adequate number of e-journals and e-books, and 194 M. Pharm. dissertation project books. Each student can issue 04 books at a time with prior permission. All the books are bar-coded and barcode laser scanners are used in circulation counters for book transactions. A student approaches the counter for receiving a book, the book is searched by title, author and publisher. Students can physically access the stack area. The entry is made in Sack Info 2.5 software through student login and the book is registered as issued in the student's name. The college elibrary have memberships of prestigious libraries such as, N-List, DELNET, e-shodhsindhu and National Digital Library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.dbcop.org/pages.php?id=29

#### 4.2.2 - The institution has subscription for the A. Any 4 or more of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership ebooks Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals

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#### during the year (INR in Lakhs)

### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

938189.00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

### 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

160

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computers are provided to faculties, students and administrative staff with internet facility. The institute is well equipped with high speed 100 Mbps internet facility from BSNL and JIO through LAN and Wi-fi system at every work place including class rooms, laboratories, sophisticated instrument laboratory, faculty rooms, administrative offices, computer laboratory, language laboratory, library, seminar hall, conference hall etc. In addition college have printers, document scanners, barcode scanners, interactive boards and LCD projectors.

The desktops are running on windows 7, windows 10 with office 2007 and office 2010 pro installed. Office automation packages like Open Office, MS Office and Antivirus are purchased by the college and updated regularly. Language laboratory consist of language laboratory software purchased from Biyani Technologies.

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College has digital library facility for accessing e journals, e books etc. through DELNET, National Digital Library, N-LIST and eshodhsindhu subscriptions. Central instrumentation laboratory consists of computers connected to various sophisticated instruments. For Postgraduate student experimental softwares are installed in instrument laboratory. Classrooms are provided with LCD projector, computers with multimedia facility and connected with Wi-Fi/LAN connectivity. The laboratories and seminar halls are provided with facility of Wi-Fi/LAN connectivity for use of ICT enabled teaching. All IT related facilities are maintained through AMC and renewed every year. The College has employed a full time IT consultant for maintenance and support of the ICT infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

82

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<u>View File</u>

### **4.3.3** - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

#### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and

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#### academic support facilities) excluding salary component during the year (INR in lakhs)

#### 6642032.94

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute have well equipped spacious library with a carpet area of 262 square meters. The automated Sack Info 2.5 software and Online Public Access Catalogue (OPAC) are available for searching and issue/return of books. A separate reading room is available for students, teachers and for divyangjan. The institute always strives to provide the latest and best collection of books, journals and online sources to the students. Institutional library offers an enormous collection of books comprising both text and reference books related to the UG and PG Pharmacy courses. Apart from this, the library also have a collection of some general reading books covering the areas of motivational, leadership, interview techniques, soft skills, general management, Competitive examinations, stories etc. Also, in addition, competitive examination related books are available such as GPAT, UPSC, and MPSC. These books cover different examination areas like reasoning, aptitude, objective type questions, computer etc. T

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.dbcop.org/upload/Maintenance%2 <u>OExpenditure.pdf</u>

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the

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#### Government during the year

## 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

200

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

## 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

## 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

# 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.dbcop.org/pages.php?id=140
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

## 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

306

## 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

306

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

# 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

#### A. All of the above

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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

#### 5.2 - Student Progression

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

27

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	No File Uploaded

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

43

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

## 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

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#### government examinations) during the year

20

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	View File

#### **5.3 - Student Participation and Activities**

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities. Student counsil election is conducted to select counsil president, vice-president, Tresurer, Sport secretory, Ladies representative, NSS Secretary along with Class representation from each class. Throughout the year, Student counsil representative actively participate in all college events for smooth conduction of each activity. The major events in academic curriculum like Ganesh Festival, College Gathering, Fresher's Day, Farewell Day is exclusively planned managed and

#### executed by student council.

File Description	Documents
Paste link for additional information	https://www.dbcop.org/pages.php?id=151
Upload any additional information	No File Uploaded

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## **5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

DBCOP Alumni association was established on 2ndJanuary 2018. Alumni association has registered under the Society registration act 1860 under government of Maharashtra. Registration number assigned as Nagpur/0000001/2018. Alumni association is constituted by Dr. Mrs. U. N. Mahajan (President), Ms. Namita Tilgule (Vice-president), Ms. Rashmi Mehar (Secretory) Mr. K. R. Danao (Treasurer) and executive members are Mr. P. T. Zodape, Mr. A. P. Dongre and Mr. A. S. Chakole. Approximately 893 students of B. Pharm. and M. Pharm have passed out from DBCOP since 2010. Total 164 students have enrolled their name with Alumni Association. Campus connect programme was organized by Alumni in association with DBCOP for carrier guidance, employability, communication and personality development. There is an active participation of

alumni in curriculum design of B. Pharm. course, to facilitate industrial training, project trainee and placement of the students.

Alumni Association has generously contributed fund of Rs. 1,82,510/- to student of DBCOP Ms. Priyanka Maladhare who was suffering from leukemia. DBCOP has organized Alumni Meet consecutive year. Recently alumni meet was held on 02nd February 2019 issue like to facilate placement and to enhance the interaction among the DBCOPian.

File Description	Documents
Paste link for additional information	https://www.dbcop.org/pages.php?id=88
Upload any additional information	No File Uploaded

## **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

All activities of the institution are directed as per the vision and mission of DBCOP. Activities such as infrastructure planning, academic execution, teaching-learning process, and Memorandum of Understanding with companies and academia are targeted towards achieving the institutional Vision and Mission. The top management of the Institute comprises of Governing Body (GB), College Development Committee (CDC), Principal, HODs, IQAC, and Faculty. Governing Body is the apex body of the Institute and provides guidelines and strategic direction for aligning the programs, policies, and processes of the Institute with the changing environmental contexts and demands of higher education. CDC to discuss the budget and financial statements and forward them to the GB for approval. CDC monitors faculty development, R & D activities, placement, and industry institute interaction. The Institute believes in promoting a culture of decentralized

governance system with well-defined inter-relationships like 1. Adequate and systematized autonomy for all the departments and sections is provided. 2. Refining and redefining activities by keeping in view the deliberations of the class committees and associations. 3. Organization of several activities by students to enhance the capabilities of students under the guidance of faculty members.

File Description	Documents
Paste link for additional information	https://www.dbcop.org/committees.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At the beginning of the academic session, all academic and administrative committees are updated as per the performance of committee members. Academic and administrative tasks are performed by respective committees. The principal is the Chairperson of all the committees. On behalf of the Principal, the committee secretary discharges responsibilities for the smooth functioning of the committee. Cultural events, scientific programs, and academic decisions are carried out by committees. The performance of committee members is reviewed by Governing Body every year and committees are updated accordingly. Examples: Anti Ragging Committee, Academic Monitoring Committee, Examination Committee, Cultural Committee, Sports Committee, etc. Policies given by Governing body are effectively executed by IQAC and CDC. These policies are inspired by the Vision and Mission of the institution. Examples: IT Policy, Examination Policy (Manual), Retention Policy, etc. The institution has adopted the following hierarchy for authority and power distribution. Top Hierarchy Level: Ambe Durga Education Society, Governing Body, College Development Committee, IQAC Administrative Head: Principal, HoDs Middle Level of Hierarchy: Teaching Staff, Academic, and Administrative Committees, Office Staff Lower Level of Hierarchy: Laboratory Attendants, Puen, Security Guard, etc.

File Description	Documents
Paste link for additional information	https://www.dbcop.org/pages.php?id=131
Upload any additional information	No File Uploaded

#### **6.2 - Strategy Development and Deployment**

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The perspective plan is designed and developed by Governing Body, College Development Committee, IQAC. Plan is regularly discussed by CDC and IQAC. The governing body and CDC focus on the preparation of time-bound tasks, and programs for the achievement of the perspective plan in phases. IQAC takes initiative in the direction of the perspective plan. Example: In the perspective plan, for the coming five years focus is given on Innovations, Entrepreneurship, and Start-up. Activities are planned accordingly. In accordance with a mission statement, the management takes responsibility to provide the facilities, qualified human resources, well-furnished infrastructure, and financial resources. They encourage the faculty for R & D activities and also guide them to be actively involved in realizing the goals and objectives of the Institute for quality education. Faculty are empowered with a significant role in decision making control over the work environment and conditions and opportunities to serve in a range of professional roles. The perspective plans are prepared under the supervision and guidance of the Principal, and HODs. The Academic calendar, lesson plans, etc. are prepared for the smooth conduction of academics. Various committees like - Academic Monitoring Committee, Class Coordinators, Teacher Guardians, Training and Placement Cell Coordinators, Sports Committee, and Cultural Committee are formed for the implementation of the perspective plan.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://www.dbcop.org/pages.php?id=131
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

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administrative setup, appointment and service rules, procedures, etc.

The Institute operates under a comprehensive framework of policies, rules, and guidelines to streamline its functions effectively. With the commencement of each academic calendar, committees are established to ensure a seamless workflow within the institution.

Academic Monitoring Committee: This committee assumes the responsibility of overseeing students' academic progress and upholding educational standards. It diligently tracks attendance, evaluates student performance, extends necessary support to both students and teachers to enhance learning outcomes.

Training and Placement Cell Coordinators: The Training and Placement Cell focuses on enhancing students' employability and assisting in their successful placement in reputable organizations. Coordinators collaborate with industries, organize career development workshops, coordinate campus placements, and offer career guidance to students.

Cultural Committee: The Cultural Committee nurtures artistic and cultural talents within the institute. It arranges cultural events, competitions, and workshops to showcase students' creativity in music, dance, drama, and fine arts.

To ensure smooth functioning, the institution prepares an academic calendar that outlines crucial dates, schedules, and activities. Additionally, lesson plans are meticulously devised to facilitate effective academic delivery and provide teachers with a structured framework. The collaborative efforts of these committees endeavor to create a nurturing environment that fosters the holistic growth and development of all students.

File Description	Documents
Paste link for additional information	https://www.dbcop.org/upload/policy/Rules, %20Policies%20and%20Procedures.pdf
Link to Organogram of the Institution webpage	https://www.dbcop.org/upload/policy/Rules, %20Policies%20and%20Procedures.pdf
Upload any additional information	<u>View File</u>

**6.2.3** - Implementation of e-governance in

A. All of the above

#### areas of operation Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

#### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Institute has well-defined welfare policies for teaching and nonteaching staff. These can be briefly enlisted as Welfare measures for teaching staff 1. Health insurance covering all family members 2.Advance salary 3.Regular health check-up 4.Research incentive schemes 5. Support for child education 6. Support for higher education 7.Flexible leave structure Welfare measures for nonteaching staff 1. Health insurance covering all family members 2.Advance salary 3.Regular health check-up 4.Support for child education 5. Support for higher education No. of Beneficiaries (Teachers) 1. Health insurance covering all family members: All 2.Advance salary: All 3.Regular health check-ups: All 4.Research incentive schemes: 09 5. Support for child education: Nil 6. Support for higher education: 02 7. Flexible leave structure: 02 No. of Beneficiaries (non-teaching staff) 1. Health insurance covering all family members: All 2.Advance salary: All 3.Regular health checkups: All 4.Support for child education: 01 5.Support for higher education: 03 A well-defined performance appraisal structure based on CASqiven by AICTE is adopted at DBCOP. It has several components including- Student feedback, research contribution. The performance Appraisal System for non-teaching staff members is well-defined. It is based on parameters - Overall performance, upgradation of skills, upgradation of education qualification, etc. At the end of the academic session performance of all nonteaching staff members is evaluated.

File Description	Documents
Paste link for additional information	https://www.dbcop.org/upload/policy/Facult y%20Retention%20Policy.pdf
Upload any additional information	No File Uploaded

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

06

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

23

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

39

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The performance appraisal system of the faculty is done through annual self-assessment for the performance-based appraisal system. It is ensured that information on multiple activities is appropriately captured. The information includes 1. General

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information and academic background, courses/STTP attended during the year. 2. Academic performance information - Teaching, learning, and evaluation related activities, co-curricular, extension, professional, development related activities. Research, publication, and academic contributions. 3. Other relevant information. An appraisal is reviewed and based on the performance. Appreciation letters are given to the deserving ones by the management. The performance appraisal system of the supporting staff is done through an annual assessment for the performance-based appraisal system. Hence information on multiple activities is appropriately captured. The information includes 1. (Self-appraisal): General information and academic background, courses/training programs attended/ notable achievements during the year. 2. Appraisal by reviewing officer(s): Performance in technical work and administration-related activities, cocurricular, extension, professional, development-related activities, academic contributions, general conduct and qualities, aptitude. An appraisal is reviewed and based on the performance appreciation given by the management.

File Description	Documents
Paste link for additional information	https://www.dbcop.org/upload/policy/Facult y%20Retention%20Policy.pdf
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

At the beginning of every academic year, the budget is prepared by various departments and sections in the prescribed format as per the circular issued by the Principal. The budget for the departments is prepared by concerned HODs, in consultation with the department laboratory in charge and other faculty, then it is sent to the Principal. The departmental budgets are discussed by the Principal at HOD's meeting and then sent to the director of finance and finally to the management for consideration. Then it is put up to the GB for final approval. While preparing the institutional budget, at first, a provision is made for salaries and allowances. External Audit: External auditor is appointed by the management who executes the statutory audit. The last audit was carried out on 21st June 2022. No major irregularities were

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found in the audit and minor suggestions were compiled. Internal Audit: Internal auditors are appointed by the management and internal audit is carried out monthly. No major irregularities were found in the audit and minor suggestions were compiled.

File Description	Documents
Paste link for additional information	https://www.dbcop.org/uploads/audit%20repo rt%2019-2020%20.pdf
Upload any additional information	<u>View File</u>

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Dadasaheb Balpande College of Pharmacy, a self-financed private institute, relies primarily on student fees as its main source of income. This includes student scholarships granted by the Government of Maharashtra for eligible students. The financial activities of the institution revolve around various expenditures incurred during each financial year, including salary payments, machinery and chemical purchases, affiliation fees.

Funds received from government agencies for research projects are allocated according to the financial plan outlined in the project proposal. These funds primarily support acquisition of machinery and chemicals. To ensure optimal utilization of resources, the institution offers consultancy services for sample testing using advanced machines such as HPLC, FTIR, and GC.

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At the beginning of each academic year, the institution prepares a budget in accordance with the prescribed format issued by the Principal. Various departments and sections contribute to the budgeting process. The department heads, in consultation with the laboratory in charge and other faculty members, prepare the budgets for their respective departments. These budgets are then reviewed by the Principal during the heads of departments' meeting before being forwarded to the director of finance and ultimately to the management for consideration. The final approval is sought from the Governing Body (GB).

File Description	Documents
Paste link for additional information	https://www.dbcop.org/uploads/audit%20report%2019-2020%20.pdf
Upload any additional information	<u>View File</u>

#### **6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

DBCOP's Internal Quality Assurance Cell (IQAC) has significantly contributed to the execution of strategies and ideas for overall college development. Objectives of IQAC are 1. Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks. 2. Relevant and quality academic/ research programmes. 3. Equitable access to and affordability of academic programmes for various sections of society. 4. Optimization and integration of modern methods of teaching and learning. 5. The credibility of assessment and evaluation process. 6. Ensuring the adequacy, maintenance and proper allocation of support structure and services. 7. Sharing of research findings and networking with other institutions in India and abroad.

#### Functions of IQAC:

1.Development and application of quality benchmarks 2.Parameters for various academic and administrative activities of the institution 3.Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process 4.Collection and analysis of feedback from all stakeholders on quality-related institutional processes 5.Dissemination of information on various quality

parameters to all stakeholders 6.Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles 7.Documentation of the various programmes/activities leading to quality improvement.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/stora ge/app/hei/SSR/104938/6.5.1 1669639578 907 5.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institute actively engages in reviewing its teaching-learning process on a monthly basis through the Academic Monitoring Committee. This committee ensures regular evaluation and improvement of the educational activities. Furthermore, the Institute conducts frequent staff meetings and committee meetings to ensure the smooth functioning of both administrative and academic tasks.

In order to enhance quality, the Institute follows several practices:

- 1. The Internal Quality Assurance Cell (IQAC) holds regular meetings to discuss and address quality-related concerns. Feedback from stakeholders, including students and staff, is collected, analyzed, and utilized to make necessary improvements in various aspects of the Institute's functioning.
- 2. The Institute actively collaborates with other institutions and becomes part of international networks to undertake collaborative quality initiatives. These partnerships foster knowledge exchange, sharing of best practices, and overall improvement in the quality of education provided.
- 3. The Institute actively participates in the National Institutional Ranking Framework (NIRF), which evaluates higher education institutions in India based on various parameters.

4. The Institute also undergoes quality audits and seeks accreditation from recognized state, national, or international agencies such as the National Assessment and Accreditation Council (NAAC), the National Board of Accreditation (NBA), and ISO certification.

File Description	Documents
Paste link for additional information	https://www.dbcop.org/pages.php?id=169
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.dbcop.org/pages.php?id=25
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

- 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the year
  - The Dadasaheb Balpande College of Pharmacy (DBCOP) is a coed institution of higher learning. The foundation of the Institution's establishment includes gender equity.

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- According to DBCOP Vision & Mission, gender bias is unacceptable.
- All DBCOP policies, including those governing service rules, codes of conduct, disciplinary actions, career development opportunities, roles and responsibilities, the management of various events, compensation, and administration, are genderneutral and ensure the promotion of gender equality.
- DBCOP is an equal opportunity employer, and the criteria for employment with the college are solely based on academic performance and other relevant factors, not on gender.
- According to examples set by several college committees, all teachers and staff are treated equally when it comes to the assignment of their roles, responsibilities, and privileges. They are granted equal access to opportunities, resources, and rights.
- Neither gender-based discrimination is tolerated in Curricular (classrooms, practical groups, project assignments) or Co- and Extra-curricular (cultural and sports events or any other occasion, Industry tours, training & placement) settings, and DBCOP provides an equal platform for students of all genders to participate and excel.

This is further reinforced by the Mentorship programme, in which student mentees, regardless of gender, are sensitively counseled by their faculty mentors.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	file:///C:/Users/Asus/Downloads/22-11-29%2 011.39.14Gender%20Equality%20Programs.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institute facilitates several techniques for management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. The college has taken initiatives towards a plastic-free campus by avoiding using singleuse plastic. The E-waste generally includes tube light and computer waste which are stored in the scrap bin and given to the agency with which the MOU of E-waste handling is executed. The plant waste is composted in-house. The chemical waste is initially flown into a sockpit for filtration and then flown into the sewer line. The expired chemicals of the college are stored in the dedicated racks and handed over to an agency with MOU of expired chemicals executed. The broken glassware from labs is collected in a dedicated bin and then handed over to an agency for proper handling. Cellulose and paper waste is stored in a particular place and given to the agency for proper disposal. For animal waste two disposal methods, incinerator, and buried process. Institutes facilitate rainwater harvesting through a soak pit. Some harvested water is recharged in the ground, some are flown in an underground tank, and the same accumulated water is used for watering plants via drip irrigation.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	file:///C:/Users/Asus/Downloads/Degradable %20&%20Non%20Degradable%20Waste.pdf
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling

A. Any 4 or all of the above

## Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.1.5 - Green campus initiatives include

## 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- 5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

## 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

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- 7.1.7 The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading
- A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institute organized various cultural activities which include annual social gatherings, Ganesh festival celebrations, and recreation tours to build leadership qualities in students. Participation of students from different religions in combined activities will help develop good communal relations amongst the students. Regional and cultural activities help to build leadership qualities in students. Under NSS activities institute performs various social activities in nearby villages like tree plantation, share the happiness campaign, and free health checkup camp in nearby villages under "Mi Ani Mazi Swastha Mohim. During the social activities, the students are sensitized to preserve the rich heritage of Indian culture.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To inculcate moral values and awareness about rights, the institute organized value-added courses like Elevation of ethical practices and Employability Skills to make them responsible citizens, aware of the importance and rights. As a tribute to our freedom fighters on the 26th of January and 15th of August National flag was hoisted and students participated in the national anthem. The birth anniversary of the Late Mahatma Gandhi and the Late Lal Bahadur Shastri (2nd October) is celebrated annually by the institute to send the message of peace and non-violence. The Samvidhan divas are regularly celebrated in our institute to encourage the youth to participate in the voting process and focus on the fact that the 'The right to vote is the basic right'

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The college routinely celebrates several national and international holidays, occasions, and festivals, including International Yoga Day, Republic Day, and the Birth and Death Anniversaries of well-known personalities and freedom fighters. Before executing the events, announcements are posted on the notice board and in student Whatsapp groups. A committee of a few faculty members is formed by the college to ensure that these activities run smoothly.
- All students take an active part in these activities. All these have ensured a cordial environment among both genders at all levels and have promoted.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### BEST PRACTICE I

- 1. Title of the Practice: Student Support System for Unseen Events
- 2. Objectives of the Practice To support our students in any

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unseen incidence happened during their studies which may disturb their education and career. If something unfortunate happens in their life such as demise of parents, loss of income of parents, etc., it directly impacts their career. Such events may force them to stop their education and interrupt their career. 4. The Practice In case of any unfortunate happening in the life of students such as demise of parents. In such circumstances, financial, moral, mental assistance is provided by college.

#### BEST PRACTICE II

1. Title of the Practice: Building Character of Students by Offering them Societal Responsibilities 2. Objectives of the Practice We at DBCOP understand that overall personality development and character building is equally important with academic training to make our students globally competent and confident. This is evident from the Vision and Mission of the institution. Therefore, major objective of this practice is To build character of our students by offering them societal responsibilities 3. The Context Character building is important element of holistic development process of students.

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

INSTITUTIONAL DISTINCTIVENESS VRIDDHI VALUE RIDDEN INITIATIVES AND DEVELOPMENT OF INSTITUTION FOR DISTINCTIVE IDENTITY

Vision and Mission statements of Dadasaheb Balpande College of Pharmacy clearly states about making the students competent by providing them necessary exposure and skills in the area of Pharmaceutical Sciences. In order to fulfill vision of institution several activities are planned regularly. Meticulous implementation of such activities ensures noticeable outcome. VRUDDHI is a concept developed at DBCOP to ensure distinctiveness of institution through value added initiatives such as introduction of certificate courses, start-up (entrepreneurship) initiatives etc. Value Added Certificate Courses: The curriculum of Bachelor of Pharmacy is given by Pharmacy Council of India, it

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is adopted by Rashtrasant Tukdoji Maharaj Nagpur University. Therefore it is naturally adopted by its affiliated colleges like ours. As an affiliating institute, we do not have rights to make changes in the given program. Understanding our limitations, we have initiated to introduce short term certificate courses to fill the gap between need of industry and present curriculum. Pharmaceutical industry is very dynamic and need skillful manpower with updated knowledge. Short term certificate courses aims to train students in necessary skills, which will make them industry ready.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

Following plans have been prepared for next academic year.

- 1. NAAC accreditation for second cycle.
- 2. Preparation for NBA accreditation.
- Organising national seminar / conference /workshop.
- 4. Smooth conduction of academic and administrative activities.